

LA RESOLANA LEADERSHIP ACADEMY
230 Truman NE, Albuquerque, New Mexico 87108
Telephone: 505-243-8114 FAX: 505-243-8385
www.laresolanaleadership.com



Governing Council Meeting Agenda

January 29, 2018

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda (*Action Item*)
- V. Approval of December 4, 2017 GC Meeting minutes (*Action Item*)
- VI. Finance/Budget Report
 - a. GC Finance Reports (*Action Item*)
 - b. Bank Reconciliation (*Action Item*)
- VII. Principal's Report
 - a. Enrollment – 72 students as of January 26, 2018
 - b. Approval of 2017-2018 Wellness Policy (*Action Item*)
 - c. Approval of 2018-2019 School Calendar (*Action Item*)
 - d. Succession Plan for Principal (Draft)
 - e. Strategic Plan Update (Draft)
- VIII. New Business
 - a. Introduction of potential GC member Cameron Langner (*Action Item*)
 - b. Recycling
 - c. GC Training – Open Meetings Act (3 hours credit)
- IX. Old Business
 - a. None
- X. Kudos
 - a. Happy New Year!
- XI. Adjournment
 - a. Next Meeting Date: Monday, February 26, 2018 at 5:00 pm at LRLA (*Action Item*)

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GOVERNING COUNCIL MEETING MINUTES

January 29, 2018

Meeting Date: January 29, 2018 **Call to Order:** (Time) 5:09 pm (Person) Rob Leming

Roll Call: (Members Present) Dr. Don Duran (Telephone) (Members Absent) Alice Hoeltke
Robert Leming
Patrick Cota

Non-Members Present: Justina Montoya, Principal
Michael Vigil Sr., Business Manager attending for Sean Fry

Non-Members Absent: None

Pledge: X **Approval of Agenda:** A motion was made by Patrick C. to approve the meeting agenda and the motion was seconded by Rob. L. The vote was unanimous to approve the meeting agenda (**Action Item**).

Approval of Last Meeting Minutes: A motion was made by Dr. Duran to approve the December 4, 2017 minutes. The motion was seconded by Patrick C. The vote was unanimous to approve the minutes of the December 4, 2017 minutes (**Action Item**).

Finance/Budget Report: (Business Manager) Sean Fry, was absent from the meeting. Michael Vigil Sr. attended the meeting in Sean's place. Michael V. presented the Monthly Budget Reports to include the Revenue Report, Expenditure Report, Bills Disbursements, and Open Purchase Orders as prepared for this meeting. Rob L. made a motion to approve the GC Finance Reports and the Bank Reconciliation. Patrick C. seconded the motion; the vote was unanimous to approve the finance reports as listed (**Action Item**).

Principal's Report: Justina M. reported to the GC that as of December 1, 2017 there were **72 students enrolled**. Justina M. then presented the **2017-2018 Wellness Policy** for discussion and approval. Justina M. explained the contents of the Wellness Policy to the GC and answered questions. Rob L. made a motion to approve the 2017-2018 Wellness Policy and Patrick C. seconded the motion. The vote was unanimous to approve the 2017-2018 Wellness Policy. Justina M. presented the **2018-2019 School Calendar** for approval. She stated that there were no major changes to the calendar and that it meets all State requirements. Rob L. made a motion to approve the 2018-2019 school calendar and Dr. Duran seconded the motion. The vote was unanimous to approve the 2018-2019 school calendar. Justina M. presented the **Succession Plan for Principal (Draft)** to the GC. Dr. Duran made some suggestions for revisions. Justina M. will make the revisions and finalize to present to Dr. Joseph Escobedo the APS Charter School Director. Justina M. also reviewed the **Strategic Plan (Draft)** with the GC. The

draft includes the Mission Specific Goals and the Action Plan for Academic Performance. Dr. Duran provided feedback and Justina M. will make the suggested additions to the Strategic Plan and finalize to present to Dr. Joseph Escobedo the APS Charter School Director.

New Business: The *potential GC candidate* did not attend the meeting. Rob L. announced to the GC that he and his partner Karen Miller will buy bins so LRLA can start *recycling*. Justina M. thanked Rob L. for the contribution to LRLA. Dr. Duran asked the GC members to become familiar with the guiding questions provided and to become familiar with the content of the current *Open Meetings Act*. He stated that he will spend about thirty minutes on training for the GC at the next scheduled meeting.

Old Business: None

GC Training on Analyzing and Understanding the Data: No new information to report at this time on school data.

Kudos: Happy New Year

Adjournment Time: A motion to adjourn was made by Rob L. and seconded by Dr. Duran the meeting ended at 6:20 pm. The vote was unanimous to adjourn the meeting (*Action Item*).

Next Meeting Date: The next GC meeting is scheduled for Monday, February 26, 2018 at 5:00 pm here at LRLA.

La Resolana Leadership Academy
 GC Reports Summary
 January 31, 2018

Revenues

	Budget (YTD)	Actual (YTD)	Available (YTD)
Totals	\$ 858,985.00	\$ 490,092.30	\$ 366,892.70

Expenditures

	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
11000 - Operational	\$ 658,011.00	\$ 387,799.99	\$ 307,502.90	\$ (37,291.89)
14000 - Instructional Materials	\$ 3,897.00	\$ -	\$ 599.00	\$ 3,298.00
21000 - Food Services	\$ 48,831.00	\$ -	\$ -	\$ 48,831.00
23000 - Activities	\$ 4,061.00	\$ 1,645.72	\$ -	\$ 2,415.28
24101 - Title I	\$ 32,980.00	\$ 7,353.02	\$ 19,248.29	\$ 6,378.69
24106 - IDEA-B	\$ 28,144.00	\$ 14,098.10	\$ 14,236.15	\$ (190.25)
24153 - English Language Acquisition	\$ 2,080.00	\$ -	\$ -	\$ 2,080.00
24154 - Title II	\$ 2,763.00	\$ 300.00	\$ 450.00	\$ 2,013.00
29102 - Asombro Grant	\$ 4,500.00	\$ 1,499.95	\$ 1,605.00	\$ 1,395.05
31200 - Public School Capital Outlay	\$ 45,648.00	\$ 26,586.42	\$ 19,061.58	\$ -
31600 - Capital Improvements HB33	\$ 86,992.00	\$ 3,338.18	\$ -	\$ 83,653.82
31700 - Capital Improvements SB9	\$ 1,778.00	\$ 1,778.00	\$ -	\$ -

Statement of Bills and Disbursements

Deposit	Withdrawal
\$ 107,263.43	\$ 67,469.06

Outstanding Purchase Orders

PO Amount	Invoiced Amount	Remaining Amount
\$ 216,824.23	\$ 118,035.72	\$ 102,787.51

La Resolana Leadership Academy
 Account Summary Report - Revenues
 January 31, 2018

Cycle: FY2018; Begin Date: 7/1/2017; End Date: 1/31/2018; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '11000'); Subtotal By Account Type: No

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
State Equalization Guarantee	\$ 640,300.00	\$ 404,542.04	\$ 235,757.96
Instructional Materials	\$ 2,072.00	\$ 2,077.58	\$ -
Food Services	\$ 45,000.00	\$ 50.00	\$ 44,950.00
Activities	\$ 1,500.00	\$ 834.88	\$ 665.12
Title I	\$ 32,980.00	\$ 12,139.46	\$ 20,840.54
IDEA B	\$ 28,144.00	\$ 11,418.45	\$ 16,725.55
English Language Acquisition	\$ 2,080.00	\$ -	\$ 2,080.00
Title II	\$ 2,763.00	\$ 300.00	\$ 2,463.00
Asombro Grant	\$ 4,500.00	\$ 4,500.00	\$ -
Lease Reimbursement	\$ 45,648.00	\$ 22,824.00	\$ 22,824.00
HB33	\$ 50,220.00	\$ 29,627.89	\$ 20,592.11
SB9 State Match	\$ 1,778.00	\$ 1,778.00	\$ -
Total	\$ 856,985.00	\$ 490,092.30	\$ 366,898.28

**La Resolana Leadership Academy
Budget to Actuals
January 31, 2018**

Cycle: FY2018; Begin Date: 7/1/2017; End Date: 1/31/2018; Account Type: Expenditure; Subtotal Elements: Fund,Function; Filter: {[Fund]>='11000'}; Subtotal By Account Type: No

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Operational - 11000				
Salaries Expense-Teachers-Substitute	\$ -	\$ 500.00	\$ 8,343.75	\$ (8,843.75)
Salaries Expense-Teachers-Grades 1-12	\$ 163,600.00	\$ 81,921.32	\$ 81,920.93	\$ (242.25)
Salaries Expense-Educational Assistants-Grades 1-12	\$ 789.00	\$ 14,497.70	\$ -	\$ (13,708.70)
Salaries Expense-Teachers-Special Education	\$ 14,447.00	\$ 5,806.98	\$ 5,807.01	\$ 2,833.01
Additional Compensation-Teachers-Grades 1-12	\$ 5,100.00	\$ 2,249.91	\$ 2,250.09	\$ 600.00
Employee Benefits	\$ 72,726.00	\$ 38,189.53	\$ 40,717.60	\$ (6,181.13)
Other Charges	\$ 2,400.00	\$ 720.00	\$ 1,710.00	\$ (30.00)
Software	\$ 3,522.00	\$ 3,522.00	\$ -	\$ -
General Supplies and Materials	\$ 1,192.00	\$ -	\$ -	\$ 1,192.00
General Supplies and Materials-Special Programs	\$ -	\$ -	\$ 55.00	\$ (55.00)
Function 1000 - Instruction	\$ 263,776.00	\$ 147,407.44	\$ 140,804.38	\$ (24,435.82)
Diagnosticians - Contracted	\$ -	\$ 856.01	\$ -	\$ (856.01)
Speech Therapists - Contracted	\$ 838.00	\$ 3,250.38	\$ -	\$ (2,412.38)
Occupational Therapists - Contracted	\$ 608.00	\$ 1,687.21	\$ -	\$ (1,079.21)
Therapists - Contracted	\$ 323.00	\$ 880.82	\$ -	\$ (557.82)
Psychologists - Contracted	\$ 981.00	\$ 4,503.38	\$ -	\$ (3,522.38)
Specialists - Contracted	\$ 33,072.00	\$ 5,772.49	\$ 16,053.43	\$ 11,246.08
Other Professional/Technical Services	\$ 3,230.00	\$ 4,768.32	\$ 2,856.69	\$ (4,395.01)
Function 2100 - Support Services-Students	\$ 39,062.00	\$ 21,718.61	\$ 18,910.12	\$ (1,676.73)
Other Contract Services	\$ 600.00	\$ -	\$ 1,900.00	\$ (1,300.00)
General Supplies and Materials	\$ 4,000.00	\$ 1,475.52	\$ 754.65	\$ 1,769.83
Function 2200 - Support Services-Instruction	\$ 4,600.00	\$ 1,475.62	\$ 2,654.65	\$ 469.83
Salaries Expense-Principal	\$ 78,322.00	\$ 45,185.70	\$ 33,136.30	\$ -
Additional Compensation	\$ -	\$ 750.00	\$ -	\$ (750.00)
Employee Benefits	\$ 34,696.00	\$ 17,279.45	\$ 13,576.52	\$ 3,840.03
Auditing	\$ 12,863.00	\$ 8,901.00	\$ 3,977.00	\$ (15.00)
Other Professional/Technical Services	\$ -	\$ 600.00	\$ 150.00	\$ (750.00)
Function 2300 - Support Services-General Administration	\$ 125,881.00	\$ 72,716.15	\$ 60,839.82	\$ 2,325.03
Salaries Expense-Secretary	\$ 29,870.00	\$ 19,004.47	\$ 16,089.53	\$ (5,224.00)
Additional Compensation-Secretary	\$ -	\$ 469.66	\$ 430.34	\$ (900.00)
Employee Benefits	\$ 13,127.00	\$ 10,422.85	\$ 7,737.28	\$ (5,033.13)
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Other Contract Services	\$ 120.00	\$ -	\$ -	\$ 120.00
Function 2400 - Support Services-School Administration	\$ 43,267.00	\$ 29,896.98	\$ 24,257.15	\$ (10,887.13)
Other Professional/Technical Services	\$ 63,524.00	\$ 32,243.24	\$ 30,580.44	\$ 700.32
Other Charges	\$ 1,000.00	\$ 366.54	\$ 202.11	\$ 431.35
Software	\$ 15,000.00	\$ 11,735.02	\$ 3,312.00	\$ (47.02)
General Supplies and Materials	\$ 20.00	\$ -	\$ -	\$ 20.00
Function 2500 - Central Services	\$ 79,544.00	\$ 44,344.80	\$ 34,094.55	\$ 1,104.65
Salaries Expense-Custodial	\$ 17,510.00	\$ 10,101.90	\$ 7,408.10	\$ -
Employee Benefits	\$ 4,810.00	\$ 2,656.34	\$ 1,741.80	\$ 411.86
Other Charges	\$ 145.00	\$ 145.00	\$ -	\$ -
Maintenance & Repair Furniture/Fixtures/Equipment	\$ 1,500.00	\$ 376.79	\$ 1,123.21	\$ -
Electricity	\$ 10,149.00	\$ 7,807.83	\$ 2,241.17	\$ 100.00
Natural Gas (Buildings)	\$ 2,000.00	\$ 966.11	\$ 563.08	\$ 470.81
Water/Sewage	\$ 6,500.00	\$ 3,510.42	\$ 2,989.58	\$ -
Communication Services	\$ 3,500.00	\$ 2,255.94	\$ 1,244.06	\$ -
Renting Land and Buildings	\$ 24,938.00	\$ 14,396.89	\$ 10,539.11	\$ 2.00
Property/Liability Insurance	\$ 14,879.00	\$ 14,576.00	\$ 300.00	\$ 3.00
Other Contract Services	\$ 2,044.00	\$ 4,726.42	\$ 310.70	\$ (2,993.12)
General Supplies and Materials	\$ 1,010.00	\$ 1,009.65	\$ -	\$ 0.35
Function 2600 - Operation & Maintenance of Plant	\$ 88,985.00	\$ 62,529.29	\$ 28,460.81	\$ (2,005.10)

Emergency Reserve	\$ 12,906.00	\$ -	\$ -	\$ 12,906.00
Function 2900 - Other Support Services	\$ 12,906.00	\$ -	\$ -	\$ 12,906.00
Salaries Expense - Food Service	\$ -	\$ 2,486.92	\$ 3,032.08	\$ (5,519.00)
Additional Compensation	\$ -	\$ 2,489.00	\$ -	\$ (2,489.00)
Employee Benefits	\$ -	\$ 2,735.28	\$ 4,449.34	\$ (7,184.62)
Function 3100 - Food Services Operations	\$ -	\$ 7,711.20	\$ 7,481.42	\$ (16,192.62)
Fund 11000 - Operational	\$ 658,011.00	\$ 387,799.99	\$ 307,502.90	\$ (37,291.89)
<u>Instructional Materials- 14000</u>				
Instructional Materials Cash - 50% Textbooks	\$ 3,897.00	\$ -	\$ 599.00	\$ 3,298.00
Fund 14000 - Total Instructional Materials Sub-Fund	\$ 3,897.00	\$ -	\$ 599.00	\$ 3,298.00
<u>Food Services - 21000</u>				
Food	\$ 48,831.00	\$ -	\$ -	\$ 48,831.00
Fund 21000 - Food Services	\$ 48,831.00	\$ -	\$ -	\$ 48,831.00
<u>Activity Fund - 23000</u>				
Other Charges	\$ 2,061.00	\$ 495.30	\$ -	\$ 1,565.70
Student Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
General Supplies and Materials	\$ -	\$ 1,150.42	\$ -	\$ (1,150.42)
Fund 23000 - Non-Instructional Support	\$ 4,061.00	\$ 1,645.72	\$ -	\$ 2,415.28
<u>Title I - 24101</u>				
Salaries Expense-Teachers-Grades 1-12	\$ -	\$ 5,898.35	\$ 15,335.65	\$ (21,234.00)
Salaries Expense-Educational Assistants-Grades 1-12	\$ 26,143.00	\$ -	\$ -	\$ 26,143.00
Employee Benefits	\$ 6,417.00	\$ 1,454.67	\$ 3,912.64	\$ 1,049.69
Function 1000 - Instruction	\$ 32,560.00	\$ 7,353.02	\$ 19,248.29	\$ 5,958.69
Other Charges	\$ 420.00	\$ -	\$ -	\$ 420.00
Function 2100 - Support Services-Students	\$ 420.00	\$ -	\$ -	\$ 420.00
Fund 24101 - Title I - IASA	\$ 32,980.00	\$ 7,353.02	\$ 19,248.29	\$ 6,378.69
<u>IDEA-B - 24106</u>				
Salaries Expense-Teachers-Special Education	\$ 28,144.00	\$ 11,343.01	\$ 11,343.00	\$ 5,457.99
Employee Benefits	\$ -	\$ 2,755.09	\$ 2,893.15	\$ (5,648.24)
Fund 24106 - Entitlement IDEA-B	\$ 28,144.00	\$ 14,098.10	\$ 14,236.15	\$ (190.26)
<u>English Language Acquisition - 24153</u>				
General Supplies and Materials	\$ 2,080.00	\$ -	\$ -	\$ 2,080.00
Fund 24153 - English Language Acquisition	\$ 2,080.00	\$ -	\$ -	\$ 2,080.00
<u>Title II - 24164</u>				
Professional Development	\$ 1,011.00	\$ 300.00	\$ 450.00	\$ 261.00
Function 1000 - Instruction	\$ 1,011.00	\$ 300.00	\$ 450.00	\$ 261.00
Professional Development	\$ 1,752.00	\$ -	\$ -	\$ 1,752.00
Function 2400 - Support Services-School Administration	\$ 1,752.00	\$ -	\$ -	\$ 1,752.00
Fund 24164 - Teacher/Principal Training & Recruiting	\$ 2,763.00	\$ 300.00	\$ 450.00	\$ 2,013.00
<u>Asombro Grant - 29102</u>				
Student Travel	\$ -	\$ -	\$ 1,605.00	\$ (1,605.00)
General Supplies and Materials	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Supply Assets (\$5,000 or Less)	\$ -	\$ 1,499.95	\$ -	\$ (1,499.95)
Fund 29102 - Asombro Grant	\$ 4,500.00	\$ 1,499.95	\$ 1,605.00	\$ 1,395.05

Lease Reimbursement - 31200

Renting Land and Buildings \$ 45,648.00 \$ 26,586.42 \$ 19,061.58 \$ -

Fund 31200 - Public School Capital Outlay \$ 45,648.00 \$ 26,586.42 \$ 19,061.58 \$ -

HB-33 - 31600

Supply Assets \$ 86,992.00 \$ 3,338.18 \$ - \$ 83,653.82

Fund 31600 - Capital Improvements HB-33 \$ 86,992.00 \$ 3,338.18 \$ - \$ 83,653.82

SB-9 State Match - 31700

Software \$ 1,778.00 \$ 1,778.00 \$ - \$ -

Fund 31700 - Capital Improvements SB-9 \$ 1,778.00 \$ 1,778.00 \$ - \$ -

Total \$ 919,685.00 \$ 444,399.38 \$ 362,702.92 \$ 112,582.70

La Resolana Leadership Academy
Statement of Bills and Disbursements
Month Ending January 31, 2018

Bank: <All>; Bank Account: <All>; Begin Date: 1/1/2018; End Date: 1/31/2018; Status: Non-Void

Bank	Account Number
Wells Fargo	

Date	Number	Type	Payee/From	Deposit	Withdrawal
1/3/2018		Payroll Liability	Affac		\$ 396.14
1/4/2018		Payroll Liability	NMPSIA		\$ 8,337.94
1/4/2018	01-001	Cash Receipts	HB-33 Sandoval County November	\$ 469.14	
1/4/2018	5939	Payroll	Manual Check		\$ 395.50
1/4/2018	5940	Payroll	Manual Check		\$ 388.60
1/4/2018	5941	Payroll Liability	Philadelphia American Life Insurance		\$ 396.67
1/4/2018	5942	Payroll Liability	BENE-FIT Group		\$ 287.83
1/4/2018	5943	Payroll Liability	LegalShield		\$ 71.80
1/5/2018		Payroll Liability	IRS		\$ 2,750.77
1/5/2018		Payroll Liability	Wells Fargo		\$ 9,360.75
1/10/2018		Payroll Liability	New Mexico Retiree Health Care		\$ 1,036.51
1/11/2018	00014026	Adjustment	January 2018 CASC;		\$ 98.05
1/11/2018	01-002	Cash Receipts	Title II/IDEA B from APS	\$ 2,464.90	
1/12/2018		Payroll Liability	NM Educational Retirement Board		\$ 8,267.34
1/16/2018	01-003	Cash Receipts	SEG January 2018	\$ 85,091.44	
1/16/2018	5944	Accounts Payable	230 Truman LLC		\$ 5,833.33
1/16/2018	5945	Accounts Payable	ABCWUA		\$ 478.51
1/16/2018	5946	Accounts Payable	Century Link		\$ 323.73
1/16/2018	5947	Accounts Payable	Charter School Nursing Service		\$ 139.75
1/16/2018	5948	Accounts Payable	NM Gas Company		\$ 549.20
1/16/2018	5949	Accounts Payable	PNM		\$ 602.71
1/16/2018	5950	Accounts Payable	The Vigil Group, LLC		\$ 4,834.69
1/17/2018	01-004	Cash Receipts	HB-33 Sandoval County December	\$ 205.55	
1/18/2018		Payroll Liability	IRS		\$ 2,606.95
1/18/2018		Payroll Liability	NM Taxation and Revenue Department		\$ 472.34
1/18/2018		Payroll Liability	Wells Fargo		\$ 9,495.67
1/18/2018	5951	Payroll	Manual Check		\$ 374.03
1/22/2018	01-005	Cash Receipts	HB-33 Bernalillo County December	\$ 16,682.40	
1/23/2018		Payroll Liability	NM Taxation & Revenue Dept. WC		\$ 55.90
1/23/2018	01-006	Cash Receipts	PNM Annual Refund	\$ 100.00	
1/29/2018		Payroll Liability	NM Department of Workforce Solutions		\$ 128.42
1/29/2018	01-007	Cash Receipts	Asombro Grant	\$ 2,250.00	
1/31/2018		Payroll Liability	Wells Fargo		\$ 9,785.93
Total				\$ 107,263.43	\$ 67,469.06

La Resolana Leadership Academy
 Outstanding Purchase Orders
 January 31, 2018

Accounting Cycle: FY2018; PO Type: <All>; Vendor: <All>; Purchase Order: <All>; Account Code Filter: ([Fund] >= '11000'); Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Invoiced Amount	Remaining Encumbrance
LRLA180001	Dollar	PNM	7/7/2017		209 \$ 10,149.00 \$	7,907.83 \$	2,241.17
LRLA180002	Dollar	NMPSIA	7/7/2017		209 \$ 14,876.00 \$	14,676.00 \$	300.00
LRLA180003	Dollar	NM Gas Company	7/7/2017		209 \$ 1,500.00 \$	936.92 \$	563.08
LRLA180004	Dollar	Kone Inc.	7/7/2017		209 \$ 1,000.00 \$	943.64 \$	56.36
LRLA180008	Dollar	Century Link	7/7/2017		209 \$ 3,500.00 \$	2,255.94 \$	1,244.06
LRLA180010-1	Dollar	Adom Certified Public Accounts & Business Advisors, LLC	7/7/2017		209 \$ 12,878.00 \$	12,900.00 \$	3,977.00
LRLA180011	Dollar	ABCWUA	7/7/2017		209 \$ 6,500.00 \$	3,510.42 \$	2,989.58
LRLA180012-1	Dollar	230 Truman LLC	7/7/2017		209 \$ 52,934.01 \$	23,333.32 \$	29,600.69
LRLA180013	Dollar	The Vigil Group, LLC	7/7/2017		209 \$ 58,500.00 \$	29,008.14 \$	29,491.86
LRLA180016-1	Dollar	Charter School Testing Services	1/3/2018		29 \$ 1,900.00 \$	- \$	1,900.00
LRLA180017	Dollar	Charter School Nursing Services	7/11/2017		205 \$ 1,800.00 \$	943.31 \$	856.69
LRLA180018	Dollar	PC, M.D.	7/11/2017		205 \$ 4,000.00 \$	2,932.06 \$	1,067.94
LRLA180019	Dollar	PowerSchool Group LLC	7/11/2017		205 \$ 3,312.00 \$	- \$	3,312.00
LRLA180020	Dollar	Cooperative Educational Services	7/11/2017		205 \$ 33,000.00 \$	16,948.67 \$	16,051.33
LRLA180021-1	Dollar	Catch Up Math	7/11/2017		205 \$ 599.00 \$	- \$	599.00
LRLA180045	Regular	The Vigil Group, LLC	9/15/2017		139 \$ 20.64 \$	- \$	20.64
LRLA180051	Regular	Go Daddy.com	9/29/2017		125 \$ 202.11 \$	- \$	202.11
LRLA180052	Dollar	City of Albuquerque-Transit Dept.	10/6/2017		118 \$ 2,160.00 \$	480.00 \$	1,680.00
LRLA180053	Dollar	Daniels Heating & Air Conditioning	10/17/2017		107 \$ 1,500.00 \$	378.79 \$	1,121.21
LRLA180057-1	Dollar	Eileen Montoya	11/13/2017		80 \$ 1,500.00 \$	900.00 \$	600.00
LRLA180059	Dollar	Advanced Security Alarm Inc.	11/29/2017		64 \$ 339.12 \$	84.78 \$	254.34
LRLA180060	Regular	Measured Progress	12/4/2017		59 \$ 260.25 \$	- \$	260.25
LRLA180061	Regular	Wisconsin Center for Education Research	1/3/2018		29 \$ 494.40 \$	- \$	494.40
LRLA180064	Dollar	Stops & Associates	1/5/2018		27 \$ 2,000.00 \$	- \$	2,000.00
LRLA180065	Regular	Herrera Coaches	1/5/2018		27 \$ 655.00 \$	- \$	655.00
LRLA180066	Regular	APS Graphics	1/16/2018		16 \$ 30.00 \$	- \$	30.00
LRLA180067	Regular	Lovato, Joe Dan	1/16/2018		16 \$ 950.00 \$	- \$	950.00
LRLA180068	Regular	Teachers Pay Teachers	1/16/2018		16 \$ 55.00 \$	- \$	55.00
Total					\$ 216,824.23 \$	118,035.72 \$	102,787.51

La Resolana Leadership Academy
Bank Reconciliation
Statement Date: January 31, 2018
WELLS FARGO BANK ACCT #**7654**

DECEMBER RECONCILIATION

Beginning balance per bank:	\$ 65,241.77
Cleared transactions:	\$ (67,709.06)
Deposits and credits:	<u>\$ 107,263.43</u>
Ending balance per bank	<u>\$104,796.14</u>
Plus: Outstanding Deposits	\$ -
Plus: Cleared items prior to entry	\$ -
Less: Outstanding checks	\$ -
Balance per GL	<u><u>\$104,796.14</u></u>

OUTSTANDING PAYMENTS

Date	Item Number	Description	Withdrawal
Subtotal			

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-114-1718-0010-I
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2017-2018

Entity Name: La Resolana Leadership Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Michael Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 605-263-4269

Email: Michael@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2017 12:00AM	To: Jun 30 2018 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43101 \$195,986

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	0000 No Program	1612 Substitutes-Other Leave		\$8,717	\$8,717	
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1711 Instructional Assistants-Grades 1-12	\$789	\$13,709	\$14,498	
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12	\$163,600	\$243	\$163,843	
11000 Operational	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$25,424	\$2,843	\$28,267	
11000 Operational	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$3,658	\$410	\$4,068	
11000 Operational	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$25,500	\$4,251	\$29,751	
11000 Operational	1000 Instruction	52312 Life	0000 No Program	0000 No Job Class	\$338	\$16	\$354	
11000 Operational	1000 Instruction	52313 Dental	0000 No Program	0000 No Job Class	\$899	\$198	\$1,095	
11000 Operational	1000 Instruction	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$65	\$1,790	\$1,855	
11000 Operational	1000 Instruction	53711 Other Charges	2000 Special Programs	0000 No Job Class		\$30	\$30	
11000 Operational	1000 Instruction	58118 General Supplies and Materials	2000 Special Programs	0000 No Job Class		\$55	\$55	
11000 Operational	1000 Instruction	58118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class	\$1,192	\$85,898	\$87,090	
11000 Operational	2100 Support Services-Students	53211 Diagnosticians - Contracted	2000 Special Programs	0000 No Job Class		\$857	\$857	
11000 Operational	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$638	\$2,413	\$3,251	
11000 Operational	2100 Support Services-Students	53213 Occupational Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$608	\$1,080	\$1,688	
11000 Operational	2100 Support Services-Students	53214 Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$323	\$558	\$881	
11000 Operational	2100 Support Services-Students	53215 Psychologists/Counselors - Contracted	0000 No Program	0000 No Job Class	\$981	\$3,523	\$4,504	

11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	0000 No Job Class	\$3,230	\$4,396	\$7,626	
11000 Operational	2200 Support Services-Instruction	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$600	\$1,300	\$1,900	
11000 Operational	2300 Support Services-General Administration	51300 Additional Compensation	0000 No Program	1511 Data Processing		\$750	\$750	
11000 Operational	2300 Support Services-General Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$10,887	\$105	\$10,992	
11000 Operational	2300 Support Services-General Administration	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$1,567	\$15	\$1,582	
11000 Operational	2300 Support Services-General Administration	52312 Life	0000 No Program	0000 No Job Class	\$57	\$5	\$62	
11000 Operational	2300 Support Services-General Administration	52315 Disability	0000 No Program	0000 No Job Class	\$278	\$19	\$297	
11000 Operational	2300 Support Services-General Administration	52316 Other Insurance	0000 No Program	0000 No Job Class	\$500	\$224	\$724	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	0000 No Job Class	\$12,863	\$15	\$12,878	
11000 Operational	2300 Support Services-General Administration	53414 Other Services	0000 No Program	0000 No Job Class		\$750	\$750	
11000 Operational	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	1217 Secretarial/Cleri- cal/Technical Assistants	\$29,870	\$5,224	\$35,094	0.12
11000 Operational	2400 Support Services-School Administration	51300 Additional Compensation	0000 No Program	1217 Secretarial/Cleri- cal/Technical Assistants		\$900	\$900	0.02
11000 Operational	2400 Support Services-School Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$4,152	\$852	\$5,004	
11000 Operational	2400 Support Services-School Administration	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$598	\$122	\$720	
11000 Operational	2400 Support Services-School Administration	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$4,954	\$4,238	\$9,192	
11000 Operational	2400 Support Services-School Administration	52312 Life	0000 No Program	0000 No Job Class	\$81	\$45	\$106	
11000 Operational	2400 Support Services-School Administration	52313 Dental	0000 No Program	0000 No Job Class	\$302	\$84	\$386	
11000 Operational	2400 Support Services-School Administration	52314 Vision	0000 No Program	0000 No Job Class	\$57	\$42	\$99	
11000 Operational	2400 Support Services-School Administration	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class	\$10	\$7	\$17	
11000 Operational	2500 Central Services	56113 Software	0000 No Program	0000 No Job Class	\$15,000	\$48	\$15,048	
11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$2,044	\$2,994	\$5,038	
11000 Operational	2900 Other Support Services	58213 Emergency Reserve	0000 No Program	0000 No Job Class	\$12,906	\$27,094	\$40,000	
11000 Operational	2900 Other Support Services	58215 Restricted Expenditures	0000 No Program	0000 No Job Class		\$5,000	\$5,000	
11000 Operational	3100 Food Services Operations	51100 Salaries Expense	0000 No Program	1617 Food Service		\$5,520	\$5,520	0.13
11000 Operational	3100 Food Services Operations	51300 Additional Compensation	0000 No Program	1617 Food Service		\$2,490	\$2,490	0.06

11000 Operational	3100 Food Services Operations	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$1,289	\$1,289	
11000 Operational	3100 Food Services Operations	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$186	\$186	
11000 Operational	3100 Food Services Operations	52210 FICA Payments	0000 No Program	0000 No Job Class		\$484	\$484	
11000 Operational	3100 Food Services Operations	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$114	\$114	
11000 Operational	3100 Food Services Operations	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class		\$4,674	\$4,674	
11000 Operational	3100 Food Services Operations	52312 Life	0000 No Program	0000 No Job Class		\$45	\$45	
11000 Operational	3100 Food Services Operations	52313 Dental	0000 No Program	0000 No Job Class		\$223	\$223	
11000 Operational	3100 Food Services Operations	52314 Vision	0000 No Program	0000 No Job Class		\$45	\$45	
11000 Operational	3100 Food Services Operations	52315 Disability	0000 No Program	0000 No Job Class		\$10	\$10	
11000 Operational	3100 Food Services Operations	52500 Unemployment Compensation	0000 No Program	0000 No Job Class		\$78	\$78	
11000 Operational	3100 Food Services Operations	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class		\$10	\$10	
Sub Total						\$195,986		0.33
Indirect Cost								
DOC. TOTAL						\$195,986		

Justification:

Final SEG Adjustment for FY18

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name	Role	Date
Alice Chavez	Business Manager	2/16/2018 11:23:21 AM

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-114-1718-0011-I
 Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2017-2018

Entity Name: La Resolana Leadership Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Michael Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-263-4269

Email: Michael@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2017	To: 06/30/2018
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 14000.0000.43211 \$518

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class	\$3,897	\$518	\$4,415	
Sub Total						\$518		
Indirect Cost								
DOC. TOTAL						\$518		

Justification:

Instructional Material Final Allocation 2017-2018

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-114-1718-0012-IB
 Fund Type: Capital Outlay
 Adjustment Type: Initial Budget

Fiscal Year: 2017-2018

Entity Name: La Resolana Leadership Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Michael Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-263-4269

Email: Michael@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2017 12:00AM	To: Jun 30 2018 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27107.0000.43202 \$2,244

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27107 27107 GOB Library	2200 Support Services-Instruction	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class		\$2,244	\$2,244	
Sub Total						\$2,244		
Indirect Cost								
DOC. TOTAL						\$2,244		

Justification:

Updated Award Letter -Attached

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.