



**GOVERNING COUNCIL MEETING AGENDA**

August 1, 2017

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Approval of Agenda** (*Action Item*)
- V. **Approval of June 26, 2017 GC minutes** (*Action Item*)
- VI. **Finance/Budget Report** (*Discussion/Action Items*)
  - a. Monthly Budget Reports
  - b. BAR Approval
- VII. **Principal's Report** (*Discussion*)
  - a. Enrollment – 56 students registered
  - b. Staff Updates
- VIII. **New Business**
  - a. Charter Federal Grant – Robert Leming (*Information/Discussion*)
  - b. **Consideration for Approval to Convene in Executive Session pursuant to the Open Meetings Act NMSA 1978, (Section 10-1 (H) (2) for the purpose of discussing limited personnel matters in connection to principal's evaluation and contract.**  
(*Action Item*)
  - c. **Principal's Contract** (*Action Item*)
  - d. Finance Committee & Audit Committee – (*Discussion*) Calendar for each Committee
  - e. Magnet School Option (*Discussion*)
- IX. **Kudos** – Thank you to Claudia Reyes for volunteering to work throughout the summer
- X. **Adjournment** – Next Meeting Date: Monday, August 28, 2017 at 5:00 pm at LRLA  
(*Action Item*)



**GOVERNING COUNCIL MEETING AGENDA**

**Special Meeting, September 6, 2017**

- I. Call to Order**
- II. Roll Call**
- III. New Business**
  - a. Question/Answer Session/Discussion regarding Magnet School Process and Application (Deborah Elder, APS Executive Director of Innovation and Dr. Joseph Escobedo, APS Director of Charter Schools)
  - b. Vote to become an APS Magnet School/Charter/Other Options (*Action Item*)
- IV. Adjournment**
  - a. Next scheduled regular meeting date is Monday, September 25, 2017 @ 5:00 pm at LRLA



**GOVERNING COUNCIL MEETING AGENDA--ANNUAL MEETING**

**August 28, 2017**

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Approval of Agenda (*Action Item*)**
- V. Approval of August 1, 2017 GC minutes (*Action Item*)**
- VI. Finance/Budget Report**
  - a. Monthly Budget Reports
  - b. BAR Approval
  - c. NMPSIA Resolution to Add Domestic Partners to Insurance
  - d. Asombro Grant
- VII. Principal's Report**
  - a. Enrollment – 74 students enrolled as of 08/23/2017
- VIII. New Business**
  - a. Introduction of Mr. Sam Pantoja (Parent)
  - b. Election of Officers to replace Vice-President and Secretary
  - c. Review of By-Laws for updates and revisions (*Action Item*)
  - d. Distribute Conflict of Interest forms for signature
  - e. Finance Committee & Audit Committee – Discuss calendar for each committee and appointments to serve.
- IX. Old Business**
  - a. None
- X. GC Training on Analyzing and Understanding the Data**
  - a. Discussion on School Grade for 2016-2017
  - b. Discussion on Data Wall for NWEA MAP's Testing Fall 2017
- XI. Kudos**
  - a. Thank you to the GC for their support this year.
- XII. Adjournment**
  - a. Next Meeting Date: Monday, September 25, 2017 at 5:00 pm at LRLA (*Action Item*)

**La Resolana Leadership Academy  
Account Summary Report- Revenue**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>
State Equalization Guarantee	\$ 640,300.00	\$ 53,358.06	\$ 586,941.94
Instructional Materials – Cash (50%)	\$ 2,072.00	\$ -	\$ 2,072.00
Food Services	\$ 45,000.00	\$ -	\$ 45,000.00
Activities	\$ 1,500.00	\$ -	\$ 1,500.00
Title I	\$ 32,980.00	\$ -	\$ 32,980.00
IDEA B	\$ 28,144.00	\$ -	\$ 28,144.00
English Language Acquisition	\$ 2,080.00	\$ -	\$ 2,080.00
Title II	\$ 2,763.00	\$ -	\$ 2,763.00
HB-33	\$ 50,220.00	\$ 577.34	\$ 49,642.66
SB-9 State Match	\$ 1,778.00	\$ -	\$ 1,778.00
<b>Total</b>	<b>\$ 806,837.00</b>	<b>\$ 53,935.40</b>	<b>\$ 752,901.60</b>

**La Resolana Leadership Academy  
Account Summary Report- Expenditures**

<u>Description</u>	<u>Budget (YTD)</u>	<u>Actual (YTD)</u>	<u>Encumbrance (YTD)</u>	<u>Available (YTD)</u>
<b><u>Operational</u></b>				
Salaries Expense - Teacher	\$ 163,600.00	\$ -	\$ 163,842.25	\$ (242.25)
Salaries Expense - EA	\$ 789.00	\$ -	\$ -	\$ 789.00
Salaries Expense- SPED Teacher	\$ 14,447.00	\$ -	\$ 34,300.00	\$ (19,853.00)
Additional Compensation	\$ 5,100.00	\$ -	\$ 4,500.00	\$ 600.00
Employee Benefits	\$ 72,726.00	\$ (800.54)	\$ 71,441.80	\$ 2,084.74
General Supplies and Materials	\$ 1,192.00	\$ -	\$ -	\$ 1,192.00
<b>Function 1000 - Instruction</b>	<b>\$ 257,854.00</b>	<b>\$ (800.54)</b>	<b>\$ 274,084.05</b>	<b>\$ (15,429.51)</b>
Specialists - Contracted	\$ 33,072.00	\$ -	\$ 33,000.00	\$ 72.00
Other Professional/Technical Services	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -
<b>Function 2100 - Support Services-Students</b>	<b>\$ 34,872.00</b>	<b>\$ -</b>	<b>\$ 34,800.00</b>	<b>\$ 72.00</b>
Other Contract Services	\$ 600.00	\$ -	\$ 600.00	\$ -
General Supplies and Materials	\$ 4,000.00	\$ 395.52	\$ -	\$ 3,604.48
<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 4,600.00</b>	<b>\$ 395.52</b>	<b>\$ 600.00</b>	<b>\$ 3,604.48</b>
Salaries Expense	\$ 78,322.00	\$ 6,024.76	\$ 72,297.24	\$ -
Employee Benefits	\$ 34,696.00	\$ 2,303.58	\$ 28,141.49	\$ 4,250.93
Auditing	\$ 12,863.00	\$ -	\$ 129.00	\$ 12,734.00
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 125,881.00</b>	<b>\$ 8,328.34</b>	<b>\$ 100,567.73</b>	<b>\$ 16,984.93</b>
Salaries Expense	\$ 29,870.00	\$ 2,297.70	\$ 29,870.00	\$ (2,297.70)
Additional Compensation	\$ -	\$ 39.36	\$ 860.64	\$ (900.00)
Employee Benefits	\$ 13,127.00	\$ 1,430.53	\$ 18,680.21	\$ (6,983.74)
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Other Contract Services	\$ 120.00	\$ -	\$ -	\$ 120.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 43,267.00</b>	<b>\$ 3,767.59</b>	<b>\$ 49,410.85</b>	<b>\$ (9,911.44)</b>
Other Professional/Technical Services	\$ 63,524.00	\$ 92.01	\$ 62,500.00	\$ 931.99
Other Charges	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Software	\$ 15,000.00	\$ 10,535.02	\$ 3,312.00	\$ 1,152.98
General Supplies and Materials	\$ 20.00	\$ -	\$ -	\$ 20.00
<b>Function 2500 - Central Services</b>	<b>\$ 79,544.00</b>	<b>\$ 10,627.03</b>	<b>\$ 65,812.00</b>	<b>\$ 3,104.97</b>
Salaries Expense	\$ 17,510.00	\$ 1,346.92	\$ 16,163.08	\$ -
Employee Benefits	\$ 4,810.00	\$ 354.72	\$ 4,273.96	\$ 181.32
Other Charges	\$ -	\$ 25.00	\$ 120.00	\$ (145.00)
Electricity	\$ 10,149.00	\$ 1,160.11	\$ 8,988.89	\$ -
Natural Gas (Buildings)	\$ 2,000.00	\$ 29.19	\$ 1,500.00	\$ 470.81
Water/Sewage	\$ 6,500.00	\$ -	\$ 6,500.00	\$ -
Communication Services	\$ 3,500.00	\$ 330.67	\$ 3,169.33	\$ -
Renting Land and Buildings	\$ 24,353.00	\$ 2,029.75	\$ 22,321.73	\$ 1.52
Property/Liability Insurance	\$ 14,554.00	\$ 4,859.00	\$ 10,017.00	\$ (322.00)
Other Contract Services	\$ 2,000.00	\$ 299.90	\$ 2,000.00	\$ (299.90)
General Supplies and Materials	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 86,376.00</b>	<b>\$ 10,435.26</b>	<b>\$ 75,053.99</b>	<b>\$ 886.75</b>
Emergency Reserve	\$ 12,906.00	\$ -	\$ -	\$ 12,906.00
<b>Function 2900 - Other Support Services</b>	<b>\$ 12,906.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,906.00</b>
<b>Fund 11000 - Operational</b>	<b>\$ 645,300.00</b>	<b>\$ 32,753.20</b>	<b>\$ 600,328.62</b>	<b>\$ 12,218.18</b>
<b><u>Instructional Materials</u></b>				
Instructional Materials Cash - 50% Textbooks	\$ 2,762.00	\$ -	\$ 599.00	\$ 2,163.00
<b>Fund 14000 - Total Instructional Materials</b>	<b>\$ 2,762.00</b>	<b>\$ -</b>	<b>\$ 599.00</b>	<b>\$ 2,163.00</b>
<b><u>Food Services</u></b>				
Food	\$ 45,000.00	\$ -	\$ 25,000.00	\$ 20,000.00
<b>Fund 21000 - Food Services</b>	<b>\$ 45,000.00</b>	<b>\$ -</b>	<b>\$ 25,000.00</b>	<b>\$ 20,000.00</b>
<b><u>Activity Fund</u></b>				
Other Charges	\$ 2,061.00	\$ -	\$ -	\$ 2,061.00
Student Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
General Supplies and Materials	\$ -	\$ -	\$ 970.00	\$ (970.00)
<b>Fund 23000 - Non-Instructional Support</b>	<b>\$ 4,061.00</b>	<b>\$ -</b>	<b>\$ 970.00</b>	<b>\$ 3,091.00</b>

**La Resolana Leadership Academy  
Account Summary Report- Expenditures**

**Title I**

Salaries Expense	\$ 26,143.00	\$ -	\$ -	\$ 26,143.00
Employee Benefits	\$ 6,417.00	\$ -	\$ -	\$ 6,417.00
Other Charges	\$ 420.00	\$ -	\$ -	\$ 420.00
<b>Fund 24101 - Title I - IASA</b>	<b>\$ 32,980.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,980.00</b>

**IDEA-B**

Salaries Expense	\$ 28,144.00	\$ -	\$ -	\$ 28,144.00
<b>Fund 24106 - Entitlement IDEA-B</b>	<b>\$ 28,144.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,144.00</b>

**English Language Acquisition**

General Supplies and Materials	\$ 2,080.00	\$ -	\$ -	\$ 2,080.00
<b>Fund 24153 - English Language Acquisition</b>	<b>\$ 2,080.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,080.00</b>

**Title II**

Professional Development	\$ 1,011.00	\$ -	\$ -	\$ 1,011.00
<b>Function 1000 - Instruction</b>	<b>\$ 1,011.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,011.00</b>

Professional Development	\$ 1,752.00	\$ -	\$ -	\$ 1,752.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 1,752.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,752.00</b>

<b>Fund 24154 - Teacher/Principal Training &amp; Recruiting</b>	<b>\$ 2,763.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,763.00</b>
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**Lease Reimbursement**

Renting Land and Buildings	\$ -	\$ 3,853.58	\$ 42,378.94	\$ (46,232.52)
<b>Fund 31200 - Public School Capital Outlay</b>	<b>\$ -</b>	<b>\$ 3,853.58</b>	<b>\$ 42,378.94</b>	<b>\$ (46,232.52)</b>

**HB-33**

Supply Assets	\$ 88,052.00	\$ -	\$ -	\$ 88,052.00
<b>Fund 31600 - Capital Improvements HB-33</b>	<b>\$ 88,052.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,052.00</b>

**SB-9 State Match**

Software	\$ 1,778.00	\$ -	\$ -	\$ 1,778.00
<b>Fund 31700 - Capital Improvements SB-9</b>	<b>\$ 1,778.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,778.00</b>

<b>Total</b>	<b>\$ 852,920.00</b>	<b>\$ 36,606.78</b>	<b>\$ 669,276.56</b>	<b>\$ 147,036.66</b>
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**La Resolana Leadership Academy  
Check Register**

Bank: <All>; Bank Account: <All>; Begin Date: 7/1/2017; End Date: 7/31/2017; Status: Non-Void

Bank	Account Number
Wells Fargo	824-9737654

Date	Number	Type	Payee/From	Deposit	Withdrawal
7/3/2017		Payroll Liability	Wells Fargo		\$ 4,116.59
7/5/2017		Payroll Liability	Aflac		\$ 444.24
7/5/2017	07-001	Cash Receipts	Title I FY 17 RFR	\$ 3,237.64	
7/5/2017	5824	Payroll Liability	BENE-FIT Group		\$ 359.77
7/5/2017	5825	Payroll Liability	LegalShield		\$ 90.75
7/5/2017	5826	Payroll Liability	Philadelphia American Life Ins		\$ 478.60
7/6/2017		Payroll Liability	Wells Fargo		\$ 2,718.99
7/7/2017		Payroll Liability	IRS		\$ 1,056.96
7/10/2017		Payroll Liability	IRS		\$ 881.47
7/10/2017		Payroll Liability	New Mexico Retiree Health Care		\$ 1,079.18
7/11/2017		Payroll Liability	NMPSIA		\$ 5,946.74
7/11/2017		Accounts Payable	NMPSIA		\$ 4,859.00
7/11/2017	00013491	Adjustment	July 2017 CASC; Temp Transacti		\$ 92.01
7/11/2017	5828	Accounts Payable	Albuquerque Duplicator Supply		\$ 299.90
7/11/2017	5829	Accounts Payable	Century Link		\$ 330.67
7/11/2017	5830	Accounts Payable	City Of Albuquerque		\$ 25.00
7/11/2017	5831	Accounts Payable	Harris School Solutions		\$ 10,535.02
7/11/2017	5832	Accounts Payable	NM Gas Company		\$ 29.19
7/11/2017	5833	Accounts Payable	PNM		\$ 1,160.11
7/11/2017	5834	Accounts Payable	Wisconsin Center for Education		\$ 395.52
7/12/2017	07-002	Cash Receipts	July 2017 SEGG	\$ 53,358.06	
7/13/2017		Payroll Liability	NM Taxation and Revenue Depart		\$ 294.03
7/13/2017	5835	Accounts Payable	230 Truman LLC		\$ 5,883.33
7/14/2017		Payroll Liability	NM Educational Retirement Boar		\$ 8,622.65
7/19/2017		Payroll Liability	NM Taxation & Revenue Dept. WC		\$ 25.80
7/19/2017		Payroll Liability	Wells Fargo		\$ 4,124.88
7/19/2017	07-003	Cash Receipts	HB-33- Sandoval County	\$ 13.73	
7/20/2017		Payroll Liability	Wells Fargo		\$ 2,739.84
7/20/2017	07-004	Cash Receipts	HB-33 Bernalillo/ IDEA B FY17	\$ 6,018.73	
7/24/2017		Payroll Liability	IRS		\$ 1,057.07
7/25/2017		Payroll Liability	IRS		\$ 890.74
7/27/2017		Payroll Liability	NM Department of Workforce Sol		\$ 126.63
<b>Total</b>				<b>\$ 62,628.16</b>	<b>\$ 58,664.68</b>

**La Resolana Leadership Academy  
Outstanding PO's Report**

Shipping: Yes; Include Closed POs: No; Show Detail: Yes

PO Number	Type	Vendor Name	PO Amount	Invoiced Amount	Remaining Encumbrance
LRLA180001	Dollar	PNM	\$ 10,149.00	\$ 2,209.86	\$ 7,939.14
LRLA180002	Dollar	NMPSIA	\$ 14,876.00	\$ 4,859.00	\$ 10,017.00
LRLA180003	Dollar	NM Gas Company	\$ 1,500.00	\$ 30.31	\$ 1,469.69
LRLA180004	Dollar	Kone Inc.	\$ 1,000.00	\$ 471.82	\$ 528.18
LRLA180008	Dollar	Century Link	\$ 3,500.00	\$ 652.04	\$ 2,847.96
LRLA180010	Dollar	Axiom CPA & Business Advisors, LLC	\$ 129.00	\$ -	\$ 129.00
LRLA180011	Dollar	ABCWUA	\$ 6,500.00	\$ 209.87	\$ 6,290.13
LRLA180012	Dollar	230 Truman LLC	\$ 70,584.00	\$ 11,766.66	\$ 58,817.34
LRLA180013	Dollar	The Vigil Group, LLC	\$ 58,500.00	\$ 4,834.69	\$ 53,665.31
LRLA180015	Dollar	Canteen of Central New Mexico	\$ 25,000.00	\$ -	\$ 25,000.00
LRLA180016	Dollar	Charter School Testing Services	\$ 600.00	\$ -	\$ 600.00
LRLA180017	Dollar	Charter School Nursing Services	\$ 1,800.00	\$ -	\$ 1,800.00
LRLA180018	Dollar	PC, M.D.	\$ 4,000.00	\$ -	\$ 4,000.00
LRLA180019	Dollar	PowerSchool Group LLC	\$ 3,312.00	\$ -	\$ 3,312.00
LRLA180020	Dollar	Cooperative Educational Services	\$ 33,000.00	\$ -	\$ 33,000.00
LRLA180021-1	Dollar	Catch Up Math	\$ 599.00	\$ -	\$ 599.00
LRLA180023	Regular	Aiken Printing Co.	\$ 370.00	\$ -	\$ 370.00
LRLA180024	Dollar	Mail Quick	\$ 600.00	\$ -	\$ 600.00
LRLA180030	Dollar	RMC Electric	\$ 800.00	\$ -	\$ 800.00
LRLA180032	Regular	Daniels Heating & Air Conditioning	\$ 559.52	\$ -	\$ 559.52
LRLA180035	Dollar	Albuquerque Duplicator Supply	\$ 449.85	\$ 149.95	\$ 299.90
LRLA180038	Dollar	McComas & Associates, Inc.	\$ 5,300.00	\$ -	\$ 5,300.00
LRLA180040	Regular	Action Glass	\$ 516.47	\$ -	\$ 516.47
LRLA180041	Regular	Sunshine Plumbing & Heating	\$ 343.00	\$ -	\$ 343.00
LRLA180042	Regular	Northwest Evaluation Association	\$ 1,080.00	\$ -	\$ 1,080.00
<b>Total</b>			<b>\$ 245,067.84</b>	<b>\$ 25,184.20</b>	<b>\$ 219,883.64</b>



**BANK RECONCILIATION**

School: **La Resolana Leadership Academy**  
Bank: **Wells Fargo**  
Account Description: **Main Checking Account**  
Statement Date: **June 30, 2017**

Beginning balance per bank:	\$	95,816.64
Cleared transactions:	\$	(70,809.51)
Deposits and credits:	\$	62,628.16
Other bank adjustments	\$-	
Ending balance per bank		<u>\$87,635.29</u>

Plus: Outstanding Deposits	\$-	
Plus: Cleared items prior to entry	\$-	
Less: Outstanding checks	\$	395.52
Balance per GL		<u><u>\$87,239.77</u></u>

**La RESolana Leadership Academy**  
**Outstanding Items**  
**6/30/2017**

Statement Date: 07/31/2017

Last Reconcil	Beginning Balance	Statement Date
7/1/2017	\$(12,540.35)	07/31/2017

Date	Source Docu	Item Number	Description	Deposit	Withdrawal
7/11/2017	AP180001	5834	Wisconsin Center for Educat	\$	395.52
<b>Subtotal</b>				\$	- \$ 395.52